

Register No.: Name:

SAINTGITS COLLEGE OF ENGINEERING (AUTONOMOUS)

(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY, THIRUVANANTHAPURAM)

SECOND SEMESTER B.TECH DEGREE EXAMINATION (S), AUGUST 2023

(2020 SCHEME)

Course Code : 20HUN102

Course Name: Professional Communication

Max. Marks : 50

Duration: 2 Hours

PART A

(Answer all questions. Each question carries 2 marks)

1. **Choose the right answer in this analogy:**

A. Implausible: Absurd

I. Surprising: Shocking II. Vital: Important III. Sweet: Taste IV. Happy:
Joy

B. Bridge: River

I. Road: Highway II. Subway: Underground III. Ship: Waterway IV. Tunnel:
Mountain

2. Expand MOOC and NPTEL
3. What is speed reading?
4. What is note taking?
5. What are GD etiquettes?
6. What is brainstorming? How is it useful in a GD?
7. What is intensive listening?
8. How do you improve your listening skills?
9. Differentiate a bio-data and a resume.
10. What is the objective of a Statement of Purpose (SoP)?

PART B

(Answer one full question from each module, each question carries 6 marks)

MODULE I

11. a) Complete the Conditional Sentences. (1*4=4)

- i. If I had time, I ____ (go) shopping with you.
- ii. If you ____ (speak) English, you will get along with them perfectly.
- iii. If they had gone for a walk, they ____ (turn) the lights off.
- iv. If she _____ (come) to see us, we will go to the zoo.
- b) Use *neither, nor, and, so, both, either, or* to fill in the blanks:
- i. A cat doesn't share your taste in music. A teenager doesn't _____. (1*2=2)
- ii. _____ cats _____ teenagers can lie on the sofa for hours on end without moving.

OR

12. a) Decide whether the sentences are written in Active or Passive: (1*2=2)
- 1) She is reading the newspaper now.
- 2) These cars are produced in Japan.
- b) Write an email to your boss requesting leave for your wedding. (4)

MODULE II

13. a) What is critical reading? (1)
- b) What is SQ3R method of reading? (5)

OR

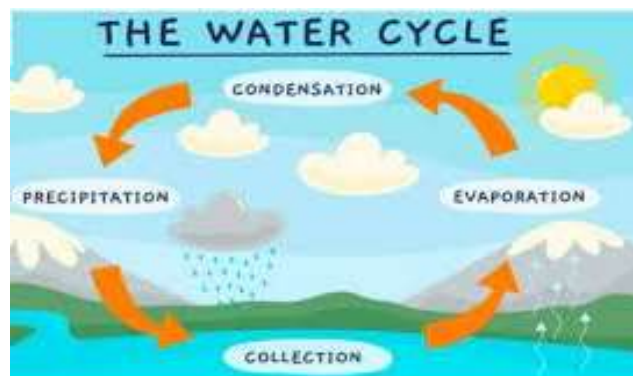
14. a) What are the different types of reading styles? (4)
- b) How does reading speed affect reading comprehension? (2)

MODULE III

15. a) How do voice modulation and tone of voice affect presentation? (3)
- b) Differentiate group discussion and debate. (3)

OR

16. Describe the process of a water cycle.



(6)

MODULE IV

17. Explain the barriers to effective listening. (6)

OR

18. a) How is body language important in an interview? (3)

b) Differentiate active and passive listening. (3)

MODULE V

19. Write a letter to your CEO demanding two new employees for a project that you are undertaking. (6)

OR

20. You are the chairman in your college. Write a report for the college magazine on the technical exhibition that you hosted. (6)
