**SAINTGITS COLLEGE OF APPLIED SCIENCES**

**First Internal Assessment Examination, February 2020**

**B. Com Second Semester (Computer Applications& Taxation)**

**BUSINESS MANAGEMENT**

Total : 50 marks Name………………………

Time : 2Hours Roll No ……………………

**Section A**

*Answer any 5 questions. Each question carries 2 marks.*

1. Define management.
2. What is staffing?
3. What are planning premises?
4. What do you mean by motion study?
5. Define Planning.
6. What is multi use plan?

**(5 X 2 = 10 marks)**

**Section B**

*Answer any 5 questions. Each question carries 5 marks.*

1. Describe the nature and characteristics of management.
2. Explain the importance of objectives.
3. Explain the concept of universality of management principles.
4. Why management is said to be a profession? Explain
5. What are the advantages of procedures?
6. Explain the different types of single use plans. **(5 X 5 = 25 marks)**

**Section C**

*Answer any 1 question. It carries 15marks.*

1. Describe Henry Fayol’s principles of management.
2. Discuss the steps involved in planning process. **(1 X 15 = 15 marks)**

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***Scan QR code for the answer scheme***